

Sancton Parish Council

Minutes of the Parish Council meeting held on Monday 18th December 2023 at 7.00pm in Sancton Methodist Chapel, Rispin Hill, Sancton

Present

Cllr D Cary (Chair), Cllr A Liley, Cllr P Parvin, Cllr M Wintersgill and Cllr S Wightman

Also Present

Ward Cllr Leo Hammond

Miss Hannah Bowater (Clerk)

Apologies

None

181223/1 – Apologies

None.

181223/2 - Consideration of Public Participation and Recording of Meeting

The Chair addressed the members of the public and welcomed them to the meeting.

181223/3 - Declarations of Interest

- a) No declarations of interest by any member of the Parish Council.
- b) No dispensations given to any member of the council in respect of the agenda items listed.

181223/4 - Minutes of Previous Meeting

- a) It was **RESOLVED**: that the minutes of the Ordinary Meeting of Sancton Parish Council held on the Monday 20th November 2023 were approved by Members and signed by the Chair.

181223/5 - Public Participation

No members of the public present.

181223/6 - Reports from Ward Councillors

Ward Cllr Leo Hammond was present.

Cllr Hammond reported that following the meeting held in November with Ward Cllr Paul West present, Cllr Hammond is happy to inform the parish council that a new bus has been confirmed linking North Cave and Market Weighton serving Sancton along the route. The money has been secured by ERYC from the Government. There have been no times/days agreed at present, but they will be published as soon as they have been finalised.

Ward Cllr Hammond went on to speak to the Parish Council about the possible relocation of the play park.

The Chair moved to item 12 on the agenda for discussion.

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Cllr Hammond then went on to remind the Parish Council that there will be communication with councils regarding the Devolution deal in Jan/Feb. Cllr Hammond encouraged the Parish Council to respond with any queries and questions at this time.

Cllr Liley asked Ward Cllr Hammond about the powers the new Mayor will have and if any power will be moved from ERYC to the Mayor.

Ward Cllr Hammon responded that ERYC will continue to operate as normal. The new mayor will be responsible for larger strategic projects including major infrastructure and investment in adult education for instance.

181223/7 - Grounds Maintenance Contracts/Open Space Management

- a) Village field – NTR
- b) Cemeteries, closed churchyard – Cllr Wightman reported that there are some branches in the churchyard which still need removing – she should have some help with this over the next few weeks but will report back if more help is needed.
Correspondence has been received from the Diocese regarding splitting the plots in the cemetery. The Diocese confirmed that there is no faculty required but they are still awaiting the registrar's opinion. The Vicar had a conversation with the Vicar who has been contacted by the Dean about the situation. The Vicar told the Dean that they have no objections. Cllr Wightman added that following the finalisation of the plans, the Cemetery Policy will need to be reviewed. The Policy should include a clause on the flattening of graves following a set period of time. **Ongoing**
- c) Gravel Pits – NTR
- d) Pond area including the water pump – Cllr Liley reported that due to the high water level, the water flowing from the pump pipe is going directly down the drain.
The Clerk has not yet had chance to contact Yorkshire Water but will do so this month. **Ongoing**
- e) Car park – The Chair reported that some areas of the car park need refilling with pea gravel. The Clerk will diarise for the Spring to contact the Nursery who agreed to pay half of the costs. **Ongoing.**
It has been reported that a van has used the car park for overnight parking. The Parish Council will continue to monitor.
- f) Other open space management issues. – NTR
- g) Grounds maintenance contract – See item 10.

181223/8 – Accounts and Payments

- a) The following payments were approved and the cheques signed:

25/12/23	H Bowater (Clerk)	Salary 26/11/23 – 25/12/23	338.77
18/12/23	Zurich	Annual insurance premium	534.07
18/12/23	J Barbour	Christmas tree purchase	200.00

The Clerk told the Councillors that the BDS Groundworks invoice has now been paid. At the time of publication of the agenda, the payment was still outstanding. **RESOLVED**

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181223/9 – Salt Bins

The Councillors discussed the salt bins in the village and if they are suitably placed and adequately accessible.

It was **RESOLVED** that instead of purchasing a new bin at this time, the Parish Council will look into moving one of the existing salt bins to the bottom of Wold Rise. Cllr Wintersgill will speak to the residents of the nearby properties. **Ongoing.**

181223/10 – Grass Cutting Contract

The Clerk has prepared the tender advertisement for the maintenance contract.

Cllr Liley asked that a clause be added to ensure the contractor leave pond waste beside the pond to allow pondlife to return to the habitat.

Cllr Liley also remarked that the frequency of pond clearances be specified in the advertisement as particularly during summer months, the pondweed can become overgrown quickly. It was **RESOLVED** that the Clerk will amend the advert to specify “approximately 30 clearances”.

It was **RESOLVED** that the Clerk will also add works to the new car park in the advert including tidying the edges.

It was agreed that the deadline for responses be set to 12th February 2024.

The Clerk will post the advert as soon as the amendments have been made.

0409823/11 - Sancton Hill Wind Farm Fund

Cllr Liley reported that there were a large number of applications to the Wind Farm Fund and many were accepted.

There is an ongoing conversation about the administrative support for the funds.

Cllr Liley went on to report that the small grants fund is still open and the maximum amount of money per application has been increased from £500 to £600. This is available to apply for through the Flexi Grants portal.

181223/12 – Potential Development and Relocation of the Play Park

Ward Cllr Hammond was present to speak with the Councillors about the potential relocation of the Play Park.

The ERYC plan to build 9 affordable (council) houses on the plot which is currently an allotment on Houghton Lane. To build an access road to this site, ERYC would need to remove the play park and relocate it.

Ward Cllr Hammond stressed that the project is subject to planning permission and would be undertaken at no cost to the Parish Council.

Cllr Wightman raised concerns that the development of the allotment site may lead to a large-scale housing development in the future.

Ward Cllr Hammond responded that due to the land being open countryside, a large residential development would not be permitted.

Cllr Wightman also asked about the site traffic.

Ward Cllr Hammond responded that the access for construction vehicles to the building site would be on the new road proposed on the current play area site.

Ward Cllr Hammond put the following to the Parish Council: In principle, are the Parish Council open to discussions with East riding of Yorkshire Council to move the play area to allow access to 9 new council houses?

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The Councillors voted unanimously in principle to further discussions with ERYC.

It was **RESOLVED** that the Clerk will respond to ERYC saying that the Parish Council agree to further discussions about the relocation of the play park.

181223/13 – Planning Applications

NTR

181223/14– Correspondence

Correspondence received and to resolve any action:

- i. ERYC Stamford Bridge Road Bridge repairs – April 2024
- ii. ERYC Free activities for children in the Christmas holidays
- iii. ERYC Precept Calculator received.

It was **RESOLVED** that the Precept will be agreed at the meeting to be held on 15th January 2024.

- iv. ERYC Town & Parish Council event invitation 24th January 2024.

All correspondence considered and discussed as appropriate.

181223/15 – Policy Review

Cllr Wightman has completed some further research about the Document Retention Policy.

The Clerk has also received guidance from ERNLLCA on the same policy.

It was **RESOLVED** that this will be drafted and implemented at January's meeting.

181223/16 - Minor Items

- a. The Councillors agreed that this year's Christmas event was a success and enjoyed by all.

The Councillors wish to thank all volunteers for their support in making the event a success.

181223/17 – Agenda for next and future meetings

In addition to the regular agenda items for the January Meeting, it was **RESOLVED:** that the following specific items are included in the Agenda for the January meeting:

- Potential development and relocation of play park
- Maintenance contract update
- East Riding Precept demand

181223/18 - Next Meeting

It was confirmed that this would take place on Monday 15th January 2024 commencing at 7.00pm.

The meeting closed at 20:13

Signature_____ Date_____