

Sancton Parish Council

**Minutes of the Meeting of Council held on Monday 17th November 2025 at 7:00pm
in Sancton Methodist Chapel, Rispin Hill, Sancton**

Present

Cllr D Cary (Chair), Cllr P Parvin, Cllr A Liley, Cllr S Rustomji, Cllr M Wintersgill

Also Present

Miss H Bowater (Clerk)

Apologies

Ward Cllrs Leo Hammond & Paul West

Cllr S Wightman not in attendance

171125/1 - Apologies

Apologies were received from Ward Cllrs. Paul West & Leo Hammond who were attending other meetings.

171125/2 – Consideration of Public Participation and Recording of Meeting

No members of the public present

171125/3 – Declarations of Interest & Dispensations

Special dispensations will be given Cllrs as residents of the village (item 171125/8)
Cllr Liley and Parvin as members of the village hall committee (171125/8)

171125/4 – Public Participation & Open Forum

No members of the public present

171125/5 - Minutes of Previous Meeting

- a) It was **RESOLVED:** that the minutes of the Ordinary Meeting of Sancton Parish Council held on 20th October 2025 were approved by Members and signed by the Chair.

171125/6 – Open Space Management

- a) Village field – The field grass has been cut. The Chair will obtain a sign requesting that visitors park elsewhere during funerals.
- b) Cemeteries/closed Churchyard – The Clerk has received an enquiry regarding a plot in the churchyard. Cllrs discussed and agreed it would be acceptable.
- c) Gravel pits – NTR
- d) Pond area – The Clerk has received the report from the pipe inspection. The Cllrs asked for a quote to dig out and repair the pipe. Clerk to action.
- e) Car park – The Clerk and Cllr Rustomji gained quotes for solar powered lit bollards. Cllr Rustomji was advised by two companies that they cannot guarantee that the lights would be effective in the winter. The Chair will contact ERYC to ask advice.

Signature _____ Date _____

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- f) Play area – NTR
- g) Other open space management issues – NTR

171125/7 – Asset Register Update

Clerk will update the asset register to reflect the value of the car park.

171125/8 – 2026/27 Budget Setting

The Councillors reviewed the draft budget prepared by the Clerk.

The draft budget was approved with consideration for potential future expenditure considered and budgeted for.

171125/9 – Accounts

- a. The following payments were approved:

17/11/25	H Bowater	Phone top up	6.00
25/11/25	H Bowater (Clerk)	Salary 26/10/25 – 25/11/25	REDACTED
17/11/25	J Barbour	Christmas Tree	£210
17/11/25	T Good	Roll of Honor Artwork	£45
17/11/25	H Bowater	Microsoft Office Annual	£84.99

171125/10 – Grants & Funding Opportunities

- a. To hear an update on the bench project
Project completed. Benches need to be painted but it will need to wait until Spring.
- b. To hear an update on the cemetery noticeboard project
Artwork is complete and sent to the printers.
- c. EGL2 Benefit Fund
The Clerk will investigate the funding options to see what is available and what it can be used for.

171125/11 – Village Christmas

18:30 on 30th November

Festive lighting permit has been obtained

The Clerk will share a poster for the event for sharing on social media and the village noticeboards.

171125/12 – Community Woodland

Contractor and price have been agreed between ERYC and Humber Forest.

171125/13 – Policy Updates

To approve any updates to the following policies:

- a. Data Protection
- b. Press & Social Media
- c. Email Privacy

Signature_____ Date_____

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All to be carried over to December's meeting

171125/14 – Correspondence

- a. Planning Consultation for 25/02839/PLF – No observations
- b. Zurich insurance renewal quote – Clerk to update the policy as discussed in item 171125/7 and obtain a new quote.

171125/15 - Minor Items

None

171125/16 – Agenda for next and future meetings

- a) Leak at pond area

171125/17 - Next Meeting

It was confirmed that this would take place on **Monday 8th December 2025** commencing at 19:30.

The meeting closed at 20:40

Signature_____ Date_____