

Sancton Parish Council

**Minutes of the Meeting of Council held on Monday 15th September 2025 at
7:00pm in Sancton Methodist Chapel, Rispin Hill, Sancton**

Present

Cllr D Cary (Chair), Cllr P Parvin, Cllr S Wightman, Cllr S Rustomji and Cllr M Wintersgill

Also Present

Miss H Bowater (Clerk)

Apologies

Ward Cllrs Leo Hammond & Paul West

150925/1 - Apologies

Apologies were received from Ward Cllrs. Paul West & Leo Hammond who were attending other meetings.

150925/2 – Consideration of Public Participation and Recording of Meeting

No members of the public present

150925/3 – Declarations of Interest & Dispensations

Cllr Wightman declared a non-pecuniary interest in item 150925/6b due to her spouse's involvement in the operations of the Church.

150925/4 – Public Participation & Open Forum

No members of the public present

150925/5 - Minutes of Previous Meeting

- a) It was **RESOLVED**: that the minutes of the Ordinary Meeting of Sancton Parish Council held on 18th August 2025 were approved by Members and signed by the Chair.

150925/6 – Open Space Management

- a) Village field – The walking group & the Church give thanks to the parish council for allowing use of the village field for overflow parking.
- b) Cemeteries/closed Churchyard – Robin has made a start on flattening the raised graves.
- c) Gravel pits – NTR
- d) Pond area – The pond leak has been inspected by Wilsons. The Clerk is awaiting a report from them to explain the issue.
The grass has been cut and the tree is due to be removed.
- e) Car park – The pea gravel has arrived and is ready to be laid. Paul at the Nursery has kindly offered his assistance to lay the gravel to fill the gaps in the car park surface.
- f) Play area – NTR
- g) Other open space management issues – The Humber Forest community engagement event will take place on 16th October 2025.

Signature _____ Date _____

Sancton Parish Council

Cllr Liley proposed that the hall hire should fall to Humber Forest. Cllrs voted to ask Humber Forest to pay for the hall hire. Clerk to action.

150925/7 – Accounts

- a. The following payments were approved:

15/09/25	H Bowater	Phone top up	6.00
25/09/25	H Bowater (Clerk)	Salary 26/08/25 – 25/09/25	REDACTED
15/9/25	H Bowater	Union flag	156.86
15/9/25	Vision ICT	Annual: Website hosting Hosted email SSL certificate	462.91
15/09/25	H Bowater Reimbursement	Village field rental	18.00
15/09/25	H Bowater Reimbursement	Norton Antivirus Annual	64.99

- b. Financial report

The Chair observed and signed the latest bank statement.

150925/8 – Grants & Funding Opportunities

- a. To hear an update on the bench project

The Chair has received a quote for the project for £650 for labour and materials. The councillors felt that the material cost seems high. The Chair will go back and query the type of materials the quote includes. The Cllrs are happy for the Chair to proceed within the limits of the agreed quote or less.

- b. To hear an update on the cemetery noticeboard project

The quotes have been received for the artwork and the printing. The total comes to £68.

The Cllrs unanimously decided to proceed.

- c. To hear a proposal from a parishioner regarding a community project.

The Councillors asked the Clerk to respond asking them to apply for any funding. It is not a project the Parish Council will be involved with.

150925/9 – Policy Updates

To approve any updates to the following policies:

- a. Standing Orders
- b. Financial Regulations
- c. Social Media
- d. Co-option

150925/9 – Correspondence

Signature _____ Date _____

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- a. Remittance Advice – ERYC
- b. High Street tree update – ERYC
- c. SBA Notice of Exempt Status

150925/10 - Minor Items

None.

150925/11 – Agenda for next and future meetings

- A) Solar lights for the edge of the carpark
- B) Village Christmas events

150925/12 - Next Meeting

It was confirmed that this would take place on **Monday 20th October 2025** commencing at 7.00pm.

The meeting closed at 20:27

Signature_____ Date_____