

Sancton Parish Council

**Minutes of the Parish Council meeting held on Monday 20th May 2024 at 7.00pm
in Sancton Methodist Chapel, Rispin Hill, Sancton**

Present

Cllr D Cary (Chair), Cllr P Parvin Cllr M Wintersgill and Cllr A Liley

Also Present

Miss Hannah Bowater (Clerk)

Ward Cllr Leo Hammond

Apologies

Cllr S Wightman

170624/1 – Apologies

Cllr S Wightman - Holiday

170624/2 - Consideration of Public Participation and Recording of Meeting

No members of the public were present.

170624/3 - Declarations of Interest

- a) No pecuniary or non-pecuniary declarations of interest given.
- b) No dispensations given to any member of the council in respect of the agenda items listed.

170624/4 - Minutes of Previous Meeting

- a) The Clerk reported that upon reading the Minutes from the meeting held on 20th May 2024, Cllr S Wightman asked that the wording of item 200524/19 be changed for clarity ('repaired' was changed to 'upgraded'). The Clerk confirmed that the change of wording had been made.

It was **RESOLVED:** that the minutes of the Ordinary Meeting of Sancton Parish Council held on Monday 20th May 2024 were approved by Members and signed by the Chair.

170624/5 - Public Participation

No members of the public present.

170624/6- Reports from Ward Councillors

Ward Cllr Paul West sent apologies.

Ward Cllr Leo Hammond present and gave the following report:

East Riding are no longer interested in building affordable homes on the vacant allotment plot.

Ward Cllrs West, Hammond and Cary will meet with East Riding to discuss a community forest being placed on the land in partnership with Humber Forests. The potential new forest would be maintained by ERYC as it is Council owned land. As the 'back field' is also no longer in use it could be included. It would be a community project with members of the community invited to take part in the planning of the area and planting the trees.

All Councillors were in favour of the project. Cllr Hammond and Cllr Cary will take forward to ERYC.

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Cllr Hammond also reported that the ERYC new pothole reporting system live online. Members of the public can report potholes and it is much more user friendly. The Clerk will create some material for the village noticeboards to inform the public.

Cllr Hammond shared updates from the Police and Crime commissioner – The fund for flashing speed signs is open. There is a new scheme for portable flashing speed signs which can be fixed to street furniture and moved periodically around the village. PCC would fund half of the cost – other half to be paid for by Parish Councils, and the cost can be shared across parishes.

Operations Snap has been launched – in which dashcams are given to community members to share footage with the police.

The Police and Crime Commissioner is currently trialing a community speed camera. It is a fixed, 24/7 speed camera. Depending on the result of the trial it could be launched across ERYC.

Cllr Wintersgill raised concerns that the speed limit on Beverley Lane does not stretch to the village boundary. Cllr Hammond will look into the matter.

170624/7 - Open Space Management

a) Village field

Cllr Liley reported that she noticed a person mowing a footpath between carpark and the nursery. She raised concerns that the individual would not have the required insurance to maintain the grounds.

Cllr Liley proposed a three-way meeting between Parish Council, the Old School House Nursery and the Church to clarify the responsibility for the maintenance of the field, embankments and car park.

In the spirit of finding an amicable resolution for all parties involved, It was **RESOLVED** that the Clerk will invite the Manager of the Nursery and the Vicar to a meeting to discuss and clarify who has the responsibility for the space. 11th July 2024 will be the suggested date.

b) Cemeteries, closed churchyard.

The Clerk confirmed that the push test was completed on Tuesday 4th June. Two headstones have been laid flat as they did not pass the 'push test'.

c) Gravel Pits

Cllr Cary reported that the signs are getting grubby and will need to be cleaned.

d) Pond area including the water pump.

It was **RESOLVED:** The Clerk will get a quote from Dynorod to send a camera down the pipe.

e) Car park

The Clerk confirmed that three quotes have been received for the 'Public Car Park' signs x2: Signomatic £348.01 inc VAT and shipping

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UK Sign Shop £252 inc VAT and shipping
BannerBuzz £268.71 inc VAT and shipping

It was **RESOLVED** that the Clerk will add an arrow to the design and purchase the sign from UK Sign Shop.

f) Other open space management issues.

170624/8 – Accounts and Payments

a) The following payments were approved and the cheques signed:

17/06/24	H Bowater (Clerk)	Phone top up	6.00
25/06/24	H Bowater (Clerk)	Salary 26/05/24 – 25/06/24	365.85
17/06/24	H Bowater	Tommy sculpture reimbursement (See item 170624/12)	358.50
17/06/24	Cllr P Parvin	Reimbursement – Pond area plants	27.96

Cllr Wintersgill asked that she be reimbursed for a new shredder as hers was broken when Parish Council documents were shredding. Cllrs unanimously agreed.

170624/9 - Sancton Hill Wind Farm Fund

a. Pump project

It was **RESOLVED** that the Clerk write to Mr Andy Taylor to ask for a written quote for a new pump casing in oak.

170624/10 – Planning

a. 24/00900/PLF Change of use of land to domestic garden; alterations to existing access; erection of two storey extension to side and rear, detached double garage to rear, and single storey extension to create basement at rear, following removal of existing conservatory; and construction of dormer to rear and access steps to patio at rear, side, and front

Old Manor House High Street Sancton East Riding Of Yorkshire YO43 4QT

The Councillors considered the planning application. The extension is Not subservient to the host building which goes against the planning code as it is a substantial size. Outside of the village design statement and is unsympathetic to the host dwelling and surrounding buildings and therefore goes against the village design statement. The garden is a residential use under planning legislation, and we do not believe there is a benefit in this case.

The PC support the highways comment that there is no dropped kerb. The driveway will be too steep. They also feel that two parking spaces would not be sufficient for a dwelling of the planned size.

The Councillors are unanimous that they do not support the application. The Clerk will comment accordingly.

170624/11 – Community Governance Review

a. East Riding Boundary Referendum

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The opportunity to comment has been closed due to the general election but it is due to be extended.

170624/12 – D Day-80 Commemoration

The Clerk confirmed that the Tommy sculpture which was ordered on 22.05.2024 did not arrive and it has been refunded by Etsy. The Clerk confirmed that the money has been refunded back into the Parish Council bank account.

It was **RESOLVED:** The Clerk will contact ERYC grant fund to see if the money can be used elsewhere.

170624/13 – Internal Audit/AGAR

The Clerk confirmed that three quotes have been received for the internal audit.

Rackhams - £360 inc VAT

Phoenix - £500 ex VAT

Internal Audit Yorkshire - £400 inc VAT

It was agreed by all Councillors that Rackhams will complete the internal audit. The Clerk will action immediately.

The Clerk has completed the AGAR Form 2 paperwork and is able to send off the completed form once the internal audit has been completed and returned.

170624/14– Correspondence

Correspondence received and to resolve any action:

- a. Parishioner email regarding the overgrown weeds/grass at the bench on Beverley Lane
- b. ERNLLCA – Pre-General Election period guidance

170624/15 – Flooding on Low Street

Prior to the meeting, Cllr S Wightman shared the letter sent to the Director of Legal and Democratic Services Department on behalf of some residents of Low Street.

In her absence, Cllr Wightman prior to the meeting asked that the following be considered:
“That the Clerk contacts ERYC Legal & Democratic Services Dept to explain that the Parish Council has received a copy of the letter sent by Mr Shepherd and to ask that the Parish Council is kept informed of the progress/outcome of Mr Shepherd's enquiry.”

This item has been deferred until the July meeting.

170624/16 - Minor Items

- a. To note any matters of correspondence received following the publication of the agenda.
 - i. A letter was sent by the Old School House Nursery asking for permission to use the village field for their annual summer picnic. The Councillors unanimously agreed.

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- b. To take any points from Councillors, receive any questions and to note items of interest.

170624/17 – Agenda for next and future meetings

In addition to the regular agenda items for the July meeting, it was **RESOLVED:** that the following specific items are included in the Agenda for the July meeting:

- a. Community speed sign project. Clerk will await further information from Cllr Hammond.

170624/18 - Next Meeting

It was confirmed that the next Parish Council Meeting will be held on Monday 15th July 2024 commencing at 19:00 in Sancton Methodist Chapel.

Meeting closed at 20:29

Signature_____ Date_____