

Sancton Parish Council

Chairman - Mr Derek Cary

Parish Clerk – Hannah Bowater
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13th November 2023

Dear Councillor,

You are summoned to attend the meeting of Sancton Parish Council which will be held on **Monday 20th November 2023**. Proceedings will commence at 7.00pm at Sancton Methodist Chapel, Rispin Hill.

Members of the public and press are welcome to attend.

Hannah Bowater

Hannah Bowater, Clerk to the Council

AGENDA

1. Receive Apologies and Approve Reasons for Absence

2. Consideration of Public Participation and Recording of Meeting (if required)

3. Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

4. Minutes of Previous Meeting

- a) To approve and sign minutes of the Meeting of Sancton Parish Council held on the 16th October 2023.

5. Public Participation

6. Reports from Ward Councillor(s)

Ward Councillors to update the Parish on activities within East Riding of Yorkshire Council. Any items requiring an action must be raised under a separate agenda item.

7. Grounds Maintenance Contracts/Open Space Management

To discuss and resolve any action regarding:

- a) Village field.
- b) Cemeteries, closed churchyard.
- c) Gravel Pits.
- d) Pond area including the water pump and bench.
- e) Car park.
- f) Other open space management issues.
- g) Grounds maintenance contract

8. Co-option of Councillors

To review the co-option policy. See item 19c.

9. Accounts

- a) To approve and sign the November 2023 cheques (listed below)
- b) Financial report
- c) Consideration of approach for future Internal Audit
- d) To discuss the pre-precept budget and inform the Clerk of any large potential spends for the next financial year.

20/11/23	H Bowater (Clerk)	Reimbursement for mileage for attending meetings. Receipts for £19.99 Norton Antivirus Printer ink £36.98	56.97
25/11/23	H Bowater (Clerk)	Salary 26/10/23 – 25/11/23	453.37
16/10/23	BDS Groundworks	Car park kerbing works	5917.44
20/11/23	L Ward	Reimbursement Microsoft Office	59.99

10. To review asset of community value

11. Grass Cutting Contract

To discuss options for renewal 2024

12. Sancton Hill Wind Farm Fund

13. Planning Applications

Decision received from ERYC 25/02548/VAR

14. Correspondence

Correspondence received and to resolve any action:

- i. Zurich Insurance renewal premium (£534.07)
- ii. Parishioner email – gaps in agendas and minutes on the website.
- iii. Western Area Parish Liaison July 2023 Minutes and request for agenda items for the next meeting.
- iv. Playground inspection booking confirmation. Likely to be January
- v. Goole Gofar donation request.

15. Christmas Event

16. Community Governance Review

17. Policy Review

- a. Document retention
- b. GDPR
- c. Co-option policy

18. Minor Items

- a. To note any matters of correspondence received following publication of the agenda.
- b. To take any points from Councillors, receive any questions and to note items of interest.

19. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

20. Next Meeting - Monday 18th December 2023.