

Sancton Parish Council

Chairman - Mr Derek Cary

Parish Clerk – Hannah Bowater
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9th October 2023

Dear Councillor,

You are summoned to attend the meeting of Sancton Parish Council which will be held on **Monday 16th October 2023**. Proceedings will commence at 7.00pm at Sancton Methodist Chapel, Rispin Hill.

Members of the public and press are welcome to attend.

Hannah Bowater

Hannah Bowater, Clerk to the Council

AGENDA

1. **Receive Apologies and Approve Reasons for Absence**
2. **Introduction of New Clerk**
Signing of the contract
3. **Consideration of Public Participation and Recording of Meeting (if required)**
4. **Declarations of Interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
5. **Minutes of Previous Meeting**
 - a) To approve and sign minutes of the Meeting of Sancton Parish Council held on the 4th September 2023.
6. **Public Participation**
7. **Reports from Ward Councillor(s)**
Ward Councillors to update the Parish on activities within East Riding of Yorkshire Council. Any items requiring an action must be raised under a separate agenda item.
8. **Grounds Maintenance Contracts/Open Space Management**
To discuss and resolve any action regarding:
 - a) Village field.
 - b) Cemeteries, closed churchyard.
 - c) Gravel Pits.
 - d) Pond area including the water pump and bench.
 - e) Car park.
 - f) Other open space management issues.
 - g) Grounds maintenance contract
9. **Cemetery Update following site visit**

10. Goldie Hill

Possible improvements

11. Co-option of Councillors**12. Accounts**

- a) To approve and sign the October 2023 cheques (listed below)
- b) Financial report
- c) Consideration of approach for future Internal Audit

DATE	H Bowater (Clerk)	Reimbursement for mileage for attending meetings. Xx miles x , + receipts for £	TBC
25/10/23	H Bowater (Clerk)	Salary 11/09/23 – 25/10/23	458.73
16/10/23	Autela	Payroll system fee Q2	54.58
16/10/23	L Ward	Cloud storage reimbursement	25.00
16/10/23	Lord Manton	Sancton village field rent	
16/10/23	BDS Groundworks	Car park kerbing works	5917.44

13. To review asset of community value**14. Wildflower Meadow – update following site visit****15. Grass Cutting Contract**

To discuss options for renewal 2024

16. Sancton Hill Wind Farm Fund

To discuss ideas for applications.

17. Planning Applications:

- i. 23/02548/VAR Variation of Condition 8 (approved plans) of planning permission 20/03932/PLF (Erection of 2 detached dwellings and associated works, including provision of parking area) to allow revised window/door materials to Plot 1 and 2, addition of sun room and pergola to rear of Plot 2, and alterations to site layout (Retrospective)

18. Correspondence

Correspondence received and to resolve any action:

- i. Ward Cllr Aitken – Safeguarding children and young people
- ii. ERYC – Village Walkabout
- iii. Parishioner complaint – concerns about the water leak at the pond.
- iv. Wicksteed – Playground health and safety inspection reminder
- v. ERYC – Devolution update
- vi. ERYC – Topic for Scrutiny

19. Christmas Event**20. Community Governance Review****21. Policy Review**

- a. Document retention
- b. GDPR

22. Minor Items

- a. To note any matters of correspondence received following publication of the agenda.
- b. To take any points from Councillors, receive any questions and to note items of interest.

23. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

24. Next Meeting - Monday 16th October 2023.